



**KIGAMBONI CITY COLLEGE OF HEALTH AND
ALLIED SCIENCES (KiCCoHAS)**

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JOINING INSTRUCTION FOR ACADEMIC YEAR 2023

BASIC REQUIREMENTS FOR SPECIFIC COURSES

A. ADMISSION TO DIPLOMA IN CLINICAL MEDICINE and NURSING

- 1 Blood pressure machine
- 1 Stethoscope
- 1 Thermometer
- 1 Examination torch
- 1 Tape measure
- Calculator
- Two pairs of White Clinical Coats for both males and females

B. ADMISSION TO DIPLOMA IN PHARMACEUTICAL SCIENCES

- Calculator
- Two pairs of White Clinical Coats for both males and females
- Electronic Beam Balance
- Tanzania Pharmaceutical Handbook (TPH)

C. ADMISSION TO DIPLOMA IN MEDICAL LABORATORY

- Two pairs of White Clinical Coats for both males and females
- Calculator

PROFESSIONALISM, COMPETENCE AND DISCIPLINE

COLLEGE REGISTRATION NUMBER: REG/HAS/168

GENERAL REQUIREMENTS FOR ALL COURSES

On arrival at KICCoHAS, report at the office of the Registrar with the followings

1. Admission letter to KICCoHAS
2. Dully filled form of Medical Examination Form
3. Original Certificates of Secondary School Education
4. Birth certificate/Affidavit
5. Travel Passports for foreigners
6. Four recent colored passport size
7. Original Bank Pay-in-Slip for Tuition Fees and other charges

Warning: it is criminal offence to submit false information/certificates

1. COLLEGE UNIFORM,

FEMALE.

Two white gowns.

Note. It must be below knees (Decent one)

Flat white or black shoes. (Open shoes or sandals are not allowed)

Note: Jeans style is not allowed.

MALE

Two white shirts preferred short sleeves.

Khaki colored two pairs of trousers. (Cotton materials)

Note: Jeans style is not allowed

Black or brown leather shoes. (Open shoes/ sandals are not allowed during class hours)

2. REQUIREMENTS FOR BOARDING/HOSTEL

- Mattress dimension (2.5×6)
- 1 blanket
- 4 bed sheets
- 1 pillow + 2 pillow cases
- 1 mosquito net
- 2 buckets
- Towels
- Open shoes/sandals and canvas shoes for casual stay

3. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES

- Fees should be paid **in FULL** at the beginning of each academic year or **in FOUR** installments.
- Fees once paid **will not be refunded** if a student withdraws or leaves the College without permission from the Principal or is disqualified in examination or dismissed for indiscipline.
- Payment by cheque, International Money Orders (IMO) etc. is accepted prior to clearance by the bank.
- Fees must be paid through the college bank account
- Payment by M-Pesa, Tigo Pesa, and Airtel Money should use control number

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PART 4: FEE STRUCTURE

Successful applicants will be required to pay Training fee as follows:

A: TUITION FEE AND OTHER PAYMENT DESCRIPTION

ITEM	AMOUNT IN (TSHS)	OTHER CHARGES	TOTAL
HEALTH COURSES	1,800,000/=	480,000/=	2,280,000
SOCIAL WORK AND COMMUNITY DEVELOPMENT	1,000,000/=	480,000/=	1,480,000

Other charges Payment Description

	FIRST YEAR	SECOND YEAR	THIRD YEAR
IDENTITY card	10,000	0	0
Students Union	10,000	10,000	10,000
Quality Assurance and verification Fee	35,000	35,000	35,000
Local Examination	230,000	230,000	230,000
Caution/maintenance fee	115,000	175,000	175,000
Stationary	80,000	30,000	30,000
TOTAL	480000	480,000	480,000

B: PAYMENT MODE IN INSTALLMENTS

PAYMENT SUMMARY			
FIRST SEMESTER	AMOUNT FOR CLINICAL MEDICINE, MEDICAL LABORATORY & PHARMACY	PERIOD	SOCIAL WORK AND COMMUNITY DEVELOPMENT
First instalment	650,000/=	At the begin of 1 st semester	370,000/=
Second instalment	490,000/=	Two months after begin of 1 st semester	370,000/=
SUBTOTAL	1,140,000/		740,000/=
SECOND SEMESTER			
Third instalment	650,000/=	At the begin of 2 nd semester	370,000/=
Fourth instalment	490,000/=	Two months after begin of 2 nd semester	370,000/=
SUB TOTAL	1,140,000/=		740,000/=
TOTAL	2,280,000/=		1,480,000/=

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C: OTHER PAYMENTS DEPENDS WITH YOUR COURSE/PROGRAM AND YEAR OF STUDY

Clinical Rotation for Clinical Medicine, Nursing and Midwifery & Medical Laboratory, Pharmacy Practice Field	200,000/=	All students with clinical rotations/ Field	Every semester with clinical rotations/field
Social work and community Development	100,000	All students with Field	Every semester with clinical field
Supplementary/Special Examination	50,000/=	Per module	After declaration of END OF SEMESTER 1 & 2 RESULTS
Appeal	50,000/=	Per module	Within 14 days after declaration of Results
Medical Capitation (with no NHIF)	50,400/=	All students	Every year at the begin of semester 1
Graduation	70,000/=	Finalists	After final Results

D: NATIONAL EXAMINATION FEE.

National Examination fee	150,000/= (As per directive from NACTVET and MoH)	ALL	Before 15 January
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PART 5: ACCOMMODATION

Students will be provided with accommodation for FREE but you will be required to sign an accommodation tenant agreement form /contract before allocated to the room. In a room you will find a bed but you will have to buy mattress and other small stuffs e.g., Bucket, mosquito net, bedsheet e.t.c

PLEASE TAKE NOTE;

1. ALL MONIES PAID ARE **NON –REFUNDABLE**; Make proper decisions before payments.
2. This fee structure is annual; hence the management reserves the right to change the fees structure at the end of each academic year.

4. FEE STRUCTURE AND PAYMENTS MODE OF PAYMENTS

All payments shall be paid directly to our bank Account, at any branch of CRDB or NMB BANK PLC, in the name of **KIGAMBONI CITY COLLEGE OF HEALTH SCIENCES,**

Account Number **CRDB: 0150467246500**, **NMB: 20710022028**

The following installment (2nd, 3rd 4th) can be paid by **using control number/reference number** generated from our **Academic Management Information System (AMIS)** available

- Bring the bank pay in slips to the college **WHEN** arriving at the college.

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Note that: Note that:

1. Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts **or** by **USING CONTROL NUMBER**.
2. Accommodations are **PROVIDED FOR FREE**. Services to be provided include water, electricity but food is excluded.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of study at Kigamboni City College of Health and Allied Sciences.

Mr. FREDRICK ERASTO
PRINCIPAL – KiCCoHAS